Donation of Library Materials Form

Benner Library / Olivet Nazarene University gratefully acknowledges this gift of materials from:

Name:________________________________________________________________________

Address:______________________________________________________________________
_____________________________________________________________________________  

Telephone Number(s):___________________________________________________________

Email address:________________________________________________________________

Description of materials being donated:___________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Estimated present value of material—not purchase price* (optional): ________________

Method of valuation: ____________________________________________________________

* If value is estimated at $5000 or more, a written appraisal must accompany this form.

I have read and understand Benner Library’s gift policy.

Donor Signature: ________________________________ Date: __________________

Updated March 2015