

**GNST 110-Freshman Seminar: Connections**  
**Career Exploration Assignment SAMPLE ASSIGNMENT & RUBRIC**  
**Due at the beginning of class on Friday, September 28, 2007**

Name: Sample Assignment Rubric
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**Part 1: Visit the Occupational Outlook Handbook, online edition (see accompanying sheet for instructions). Select two careers, which require at least a college degree, and which you might want to pursue. Use the online information to complete the following chart. Remember to visit O\*NET in order to complete the far right column.**

Career	Nature of work	Training (initial degree & ongoing)	Employment outlook	From O*NET Summary Report
<u>librarian</u> <b>Career</b>	Combine traditional duties with changing technology	Master's degree in library science (MLS)	<b>Number of Jobs</b> About 159,000 jobs in 2004	<b>Top 2 work styles</b>  Cooperation Dependability
<b>Related Occupations:</b>  Archivist Computer systems	Assist people in finding information and using it effectively	Special librarians supplement education in that field	<b>Growth</b> <a href="#">grow more slowly than the average</a> . Job opportunities very good because a large number of librarians will retire	<b>Top 2 values</b>  Relationships Independence
<u>25-4021.00</u> <b>O*NET Code</b>	<b>Working conditions</b>  At desks or in front of computers  May work eve. & weekends	Continuing education and training, once they are on the job	<b>Earnings</b> <b>Median</b> \$45,900 <b>Middle 50%</b> \$36,980-\$56,960 <b>Lowest 10%</b> <\$28,930 <b>Highest 10%</b> \$70,200<	

**Part 2:** Based on your research above, which of these careers most interests you? librarian

**Write a 1-paragraph summary of the steps that you need to take in order to prepare for a career in the field above. Include the following details: specific courses at Olivet, computer or other training, internship or job shadowing activity.**

In order to prepare for becoming a librarian, I need to earn a masters degree. But, first, I will need to earn a bachelor's degree. I'm not sure what the best degree would be, to prepare for being a librarian. In order to get some advice, I could talk to my high school librarian, or maybe one of the public librarians back home. After that, I will know which specific courses to take. I noticed that the education department offers children's literature, so maybe that class plus some other literature classes from the English department would be appropriate, such as LIT 205 Studies in Literature. The website said that some librarians need to know a foreign language, so I will take Spanish. In order to prepare, I could also try to get a job working at Olivet's library. Finally, I already have good computer skills, but I will see if there are any computer classes offered at Olivet.

## Career Exploration Assignment Grading Rubric

### Part 1: Career details from OOH and O\*NET

(68 points)

#### Career 1

- Career title 2pts
  - Alternate careers (2+ careers) 5pts
  - O\*NET number 2pts
  - Nature of Work (2+ items) 5pts
  - Working conditions (2+ items) 5pts
  - Training
    - Initial degree 3pts
    - Continuing training 2pts
  - Employment
    - Number of jobs in 2004 1pt
    - Outlook for growth 2pts
    - Earnings
      - Median 1pt
      - 1+ other figure(s) 1pt
  - Work styles (2+) 3pts
  - Work values (2+) 2pts
- (34 pts.)

Career 2 Use same point values as above.

### Part 2: Application of career research to personal plans

(32 points)

- Which career interests them? 2pts
- Application paragraph
  - Answers all questions 10pts
  - Thoughtful content 10pts
  - 4+ sentences in length 5pts
  - Grammar & spelling 5pts

#### **Grading Notes:**

- It is okay for students to “copy and paste” from the OOH and O\*NET websites.
- If you want students to turn in a printed/handwritten version, please you’re your students what you expect. Otherwise, there is an assignment “drop box” in your BlackBoard course which enables electronic grading.
- You may ask your Student Mentor to grade this assignment.

Total: 100 points